

Advanced MEL Training Consultancy

Terms of Reference



Able Child Africa is seeking a Consultant to deliver advanced MEL training to its Programmes Team.

Introduction

Able Child Africa is a UK based INGO working with and alongside partner organisations in Africa to achieve equal rights for children and young people with disabilities. We are the leading UK NGO working exclusively with and for children with disabilities in Africa, who are some of the most vulnerable children in the world.

This document outlines the Terms of Reference (ToR) for consultancy work required to design and deliver a two-day advanced monitoring, evaluation and learning (MEL) training for the Able Child Africa Programmes Team.

Background

The Able Child Africa Programmes Team has a wealth of experience in programme/project design, delivery and evaluation. As a small agile team, the team works across the whole project lifecycle. As such, all members are heavily involved in the design and development of project theories of change and logframes, data collection tools and data collection systems for small to large sized projects. This experience has enabled us to develop a strong MEL practice within the organisation, including the development of bespoke frameworks, outcomes, indicators and accompanying tools. This robust approach to MEL has enabled us to collect high quality data to improve the quality of our delivery and impact year-on-year.

Now Able Child Africa would like to build on this strong MEL foundation by learning from external MEL experts with international development experience.

Deliverables

In order to build on the existing knowledge and experience of the Programmes Team we would require the MEL training to be technically advanced, possibly focusing on the following aspects:

- Designing a variety of indicators needed to measure progress towards outcomes
- Guidance on using advanced indicators to measure change in different contexts and with different types of stakeholders
- Advice on designing impact reports that effectively communicate the innovative approach and impact of our projects and programmes.

Personal Specification

Required

- Significant experience working with international NGOs, local delivery partners, UN agencies or other organisations on all aspects of MEL in the project or programme lifecycle, specifically the design of different types of indicators.
- Experience designing and conducting evaluating complex bilateral or multilateral donor funded projects with results-based monitoring (experience evaluating Comic Relief grants is an advantage)
- An understanding of and commitment to Able Child Africa's mission, vision and values.

Desirable

- Experience of using child-centred and child participatory MEL approaches

- Work experience conducting MEL evaluations in East Africa (Uganda, Rwanda, Kenya, Tanzania – in this instance also including Zambia and Malawi)
- Lived experience of being a person with a disability

Terms

- **Time:** The training will take place over two days during the week commencing 20th April 2020 (we flexible on which two days that week the training takes place)
- **Location:** The training will need to take place at our offices in central Brixton
- **Budget:** Please provide a breakdown of what it would cost to deliver the two-day training. We would expect 1-2 days preparation time plus the cost of the two days of delivery.
- **Payment:** Depending on when a consultant was selected, we would pay 33%-50% of the money before the 31st March, with the remaining balance paid upon successful delivery of the training.

Application guidance

Please send a fully costed application of one- to two-pages that sets out how you would approach your training and your relevant experience and qualifications to deliver the training. Please also include an up-to-date CV that sets out your professional and educational history.

- The deadline for applications is Midday Tuesday 14th April 2020.
- Applications can be sent to info@ablechildafrica.org.uk
- Recommend subject line to help us identify your application: “*Advanced MEL Training Application – [your name]*”

We want the training to be responsive to the needs of our project and programme development. Once a consultant with the right experience has been selected, we will work with you in the design of the training to make sure it is tailored to Able Child Africa’s needs.